

**Scottish Border Community Planning Joint Delivery Team**

**Wednesday 6<sup>th</sup> November, 2013**

**2:00- 4:00pm**

**Committee Room 1, SBC**

**Present:**

**SBC:**

Tracey Logan, Chief Executive (chair)  
Rob Dickson, Director of Environment & Infrastructure  
Glenn Rodger, Director of Education and Lifelong Learning  
Eric Bajjal, Joint Director of Public Health  
David Cressey, Head of Strategic Policy  
David Robertson, Chief Financial Officer  
Stella Everingham, Acting Director of Social Work

**Partners:**

David Rennie, Stakeholder and Partnerships, Scottish Enterprise  
John Mallin, Group Commander (Borders Area), Scottish Fire and Rescue Service  
Margaret Ross, Chief Executive, Waverly Housing  
Nile Istephan, Chief Executive, Eildon Housing Association  
Julia Mulloy, Chief Executive, SBHA  
Pete Smith, Director of Finance and Resources, Borders College  
Helen Forsyth, Chief Executive, Berwickshire Housing Association  
Morag Walker, Executive Officer, The Bridge  
Maggie Teirney, Scottish Government

**In Attendance:** SBC: Douglas Scott, Shona Smith, Sarah Watters (Strategic Policy Unit)

**Apologies:**

Jenny Wilkinson, Clerk to the Council, SBC  
Andrew Lowe, Director of Social Work Services, SBC  
Liz McIntyre, Principal, Borders College  
Calum Campbell, Chief Executive, NHS Borders  
Andy Clark, Local Police Commander (Scottish Borders), Police Scotland  
Elaine Torrance, Joint Programme Director for Health and Social Care Integration  
Barbara Allison, Location Director, Scottish Government

**Summary of Discussion**

**1. Welcome and Apologies**

TL welcomed everyone to the meeting and noted the apologies (above). Introductions were done.

**2. Minute of last meeting and matters arising including 'Outstanding Action' sheet**

Approved as a true record of the meeting.

Matters arising (not covered on the agenda):

- Item 2: Partner Corporate plans now linked from Community Planning section of SBC website- BHA and SBHA to follow
- Item 3: DC provided an update on our approach to a Reducing Inequalities strategy, to be led by SBC on behalf of the CPP. An initial scoping meeting will take place today after this meeting, and a plan for the work will be brought back here in January. Theme leads are currently examining their work programmes to ensure that work is addressing the priorities in the SOA effectively. In relation to Early Intervention and Prevention, it was proposed that Calum Campbell be asked to chair this theme moving forward, as Andrew Lowe is off long term.

- Item 4: Community planning mapping- as limited progress has been made on this, it was suggested that we meet one hour before our next meeting on 22<sup>nd</sup> January to discuss and finalise the maps- AGREED
- Item 5: Household Survey- DC said that work is ongoing within SBC to produce a report that ensures that Council Department and partners are addressing the key issues to emerge from the survey e.g. roads and poverty
- Item 6: Low Carbon Economic Strategy approved at Council . Necessary now to ensure that the action plan includes details on our future investment plans, partner proposals, future training provision, and reflects joint thinking etc. This will be overseen by Economy and Infrastructure.
- Item 7: Borderlands update- DS informed the group that the first meeting between Councils, led by Civil Servants, will take place on 29<sup>th</sup> November.
- Item 9: Transport PID had been circulated- on agenda (Item 3)

#### **ACTION**

- **SBHA and BHA to send links to corporate plans to SW once available**
- **TL/DC to approach Calum Campbell re: chairing of Early intervention and Prevention**
- **SW to send meeting request to all re: extended meeting on 22<sup>nd</sup> January 2014 to do mapping work**
- **DC to ensure that an update on Household Survey is on future agenda**

#### **3. Sustainable Transport Review- update from Rob Dickson**



G:\Business  
Improvement\Strateg

RD spoke to an update that presented the consultant's (iMPower) key findings, which presents some real challenges to our CPP, although there was agreement that we all want to deliver a better service at lower cost. There is now the need for a round table discussion with partners and the initial baseline information will be available pre-Christmas to inform this discussion.

DC stressed the importance of this issue in the context of the household survey and in context of welfare reform. Partners were impressed with the questions asked by the consultant, making them think about a variety of issues. MW asked about whether or not the Borders Community Transport Network had been consulted as there are potentially major implications for the third sector- RD thought they had but would check. GR asked about what type of model was coming forward and RD said it was a bit early to say but it would probably involve scaling up one or more of our current models, ensuring lower cost and greater flexibility.

JM asked about procurement and the scope for joint initiatives as part of the project as SBHA was about to start a procurement exercise for fleet. RD said that for core standard vehicles, Scotland Excel was still an effective framework but that it would be good to all share our intentions for the coming financial year to see where there was scope for joint procurement. DRobertson added that he would be happy to share SBC's evaluation model, which pointed to purchase as the current better option for SBC as opposed to leasing.

TL asked that a partner meeting be planned for before Christmas if possible or certainly before our next meeting on 22<sup>nd</sup> January 2014, in order to progress with this work as quickly as possible.

#### **ACTION**

- **RD to progress work with the consultant, checking that the community transport network had been involved to date.**

#### 4. LEADER funding going forward



G:\Business  
Improvement\Strateg

Sam Smith, SBC Economic Development, made a presentation (attached). We now have a bit of time before the submission date in March for the 2014-20 programme so need to ensure that **a)** Scottish Borders programme is fully integrated into community planning (as is the desire of the Scottish Government), **b)** links are made to key local strategies e.g. Economy Strategy, Low Carbon Economic Strategy, SOA etc and **c)** we ensure that we have the most appropriate decision making structure in place for our current context. Currently, “A Working Countryside” is the decision making group but in the context of the new SOA, it is time to revisit this.

Sam said that projects within the new programme must have socio-economic benefit and can link to employment, training etc, and can be used to take risks and try new approaches to improving outcomes. MT said that this is important, to ensure learning from “good” and “bad” failure. TL asked that the Economy and Infrastructure theme co-ordinates the Borders CPP submission and ensure appropriate governance for the new programme, integrated fully within the CPP and gaining maximum socio-economic benefit for the Borders.

#### **ACTION**

- **RD to progress strategy and business plan through Economy and Infrastructure and report back on the governance of Leader to this group before the submission of a Local Development Strategy and Business Plan for the Borders Leader Programme in March 2014**

#### 5. Partner Updates

##### Fire and Rescue

JM gave an update from Fire and Rescue, who will have a draft local plan ready in December for consultation, and would like all CPP partners to be involved, and to have a discussion at our next meeting on the 22<sup>nd</sup> January. A report on the approach Fire and Rescue are taking to their local plans will be taken to the Police, Fire & Rescue and Safer Communities Board next Friday (15<sup>th</sup> Nov). He also discussed national statistics and the reduction in dwelling fires due to preventative work, and the more targeted approach that is now being explored in conjunction with the Early Intervention and Prevention theme on working with older people. HF said that the RSLs are keen to be involved, as part of a more strategic approach to this type of partnership work. Fire & Rescue is looking to extend its remit of the service, and to start taking a broader approach and looking at e.g. falls prevention, suicide prevention etc. He asked for approval from this group for this approach - AGREED.

GR said that their work could also link strongly to Resilient Communities and DS said that good progress is being made with this, with ongoing training exercises being run and that the remit could indeed be extended.

##### Third Sector

MW said that following the third sector CPP event in May, they have been examining how the third sector is represented across the CPP when there are limited resource. They are looking to develop a programme that mirrors themes in the CPP and become a 2 way process, with partners coming along to 3<sup>rd</sup> sector meetings too. AGREED to endorse this approach. SE added that we also need to engage the larger national voluntary organisation working locally, for example within children’s services. She also suggested that volunteers could be used as part of the governance and accountability arrangements.

##### Borders College

PS said that the College was currently running an Employers Skills Assessment workshop and that the outputs would feed into the next Regional College Outcome Agreement for 2014-2017. This would go to Economy and Infrastructure for consultation.

### Scottish Enterprise

DR said that they produce a Local Activity Report which provides a snapshot and that it would be useful to share with the JDT, not just partners on Economy and Infrastructure- AGREED

### Early Years

GR informed the group that an Early Years Leadership Group has been established, at a high level, that is stronger than the CYPPP leadership so the current structures are currently being reviewed, bring groups together, mapping the governance routes etc, and this needs to link to the Improvement Plan mapping

### **ACTION**

- **JM to consult with partners on draft Fire Plan and bring to next meeting**
- **DR to circulate Scottish Enterprise Local Activity Report**
- **MW to present outputs of Third Sector Structure at next meeting**

### **6. Discussion on Scottish Gvt / Cosla Agreement on Joint Working on Community Planning and Resourcing**



G:\Business  
Improvement\Strateg

TL said that the actual statement had been circulated at our last meeting. Scottish Gvt is now asking for CPP responses to the statement but she explained that this is not a one step process and can't just be about our high level budgets. We all have to deliver our budgets within constraints, political or otherwise. Setting high level budgets is a strict, constrained process, which can't be discussed until we are ready to share. We need to start at the next level down and do some work on the way that money is spent at a programme and project level, the transport project being a good example. We can then go into next year with a set of proposals for politicians, and for our respective boards. LM added that we need to share our long term investment arrangements.

SW tabled a short discussion paper that presented our current position against the key points within the Joint Statement



G:\Business  
Improvement\Strateg

DR said that it would be an iterative process. From Scottish Enterprise's perspective, it would be helpful to share governance and prioritisation arrangement, in order that we might align activity better, share national policies and gain a better understanding of each other. GR said that we are currently reviewing children's service, where there are ring fenced budgets. Until now we have never really got underneath the bigger budgets, and put the resources we all have on the table, in order that we can redirect things towards early intervention. There are some difficult discussions ahead but we can't let that be a barrier.

There won't be one solution- different at different levels e.g. at Integration of Health and Social Care level, and then a project level e.g. integrated transport. TL said that we need to get to a position where we make recommendations to the Board on the joint use of resources.

EB mentioned that Dundee has used the Integrated Resource Framework approach, directed towards a specific cohort/client group. DR said that we need conversation perhaps beyond IRF and get into a discussion on the challenges we all face. SBC had started this last year at Area Forums. He has also started collecting resource information on the CPP themes with NHS and will follow this up with other partners.

## **ACTION**

- **DR to progress Joint Resource discussions with partners**
- **SW to amend the discussion paper and circulate to partners, before using it as our submission to the Scottish Government on how we are responding to the statement as a partnership**

## **7. Hubco consultation draft Strategic Delivery Plan 2013**

SG spoke to the paper that had been distributed. Hubco has a duty to consult CPPs on their strategic delivery plan and as a CPP, we need to agree the Borders projects. SBC Head of Estates and Property has started to use the template to answer the consultation questions and has suggested that we submit a CPP response. He will liaise with key people within, in particular, NHS Borders, Scottish Ambulance Service (SAS), and Police and then the response will be shared with the Joint Delivery team before the submission date of the 5<sup>th</sup> December.

## **ACTION**

- **SW to inform SBC Head of Estates and Property that this approach is approved, and then to circulate to partners later in November for approval**

## **8. AOCB**

The Improvement Service is offering to do work with CPPs on self assessment (<http://www.improvementservice.org.uk/news-and-features/news/is-supporting-self-assessment-in-community-planning-partnerships/>), and 80% of CPPs have responded to say they would like to take this up, but in light of the fact that we have been through an audit recently, and have an Improvement Plan, TL suggested that we ask Colin Mair to provide some more specific assistance to, for example, help with data for our Reducing Inequalities strategy, similar to help they gave to Midlothian

## **ACTION**

- **TL to contact Colin Mair, Improvement Service to discuss how they can best assist us.**

## **9. Next meeting: Wednesday 22<sup>nd</sup> January 2014, 2-4pm:**

- **calendar of meetings attached (note that themes to add meeting dates once arranged)**



G:\Business  
Improvement\Strateg